

Welcome, and thank you for joining us!



The InterHab family is thrilled to have you with us for our annual conference. Below, you'll find all the key details for the upcoming event. If you have any questions or concerns, please contact Conference Coordinator Travis Walsh at twalsh@interhab.org.

Exhibitor Showcase Schedule

Wednesday, October 8

- **7:30 – 10:30 AM** – Exhibitor Set-Up, Manhattan Conference Center
- **11:00 AM – 5:00 PM** – Exhibitor Hall Open
(*Keynote: 1:00–2:00 PM | Breakout Sessions: 3:00–4:00 PM*)
- **2:30 PM** – \$100 Cash Giveaway for Showcase Attendees (sponsored by InterHab)
- **4:00 – 5:00 PM** – Exhibitor Hall Happy Hour

Thursday, October 9

- **8:00 AM – 3:45 PM** – Exhibitor Hall Open
(*Keynote: 8:45–9:45 AM | Leadership InterHab Graduation: 12:00–12:30 PM | Breakouts: 10:30–11:30 AM, 1:15–2:15 PM, 2:30–3:30 PM, 3:45–4:45 PM*)
- **12:45 PM** – \$100 Cash Giveaway and Exhibitor Prize Drawing
- **2:15 PM** – Exhibitor Hall Snack Break
- **3:45 – 4:45 PM** – Exhibitor Break-Down, Manhattan Conference Center

Friday, October 10 – No Exhibitor Events

Exhibitor Prize Giveaway Reminder

Exhibitors are encouraged to bring prize donations for Thursday's giveaway. Suggested items include gift baskets, gift cards, branded swag, etc. (valued between \$50–\$200). Attendees will drop tickets in buckets at your table. Tickets will be collected at **12:30 PM on Thursday**, with the drawing to follow at **12:45 PM**.

Additional Information

1. What's Included in Your Vendor Package

- One booth/table, Complimentary breakfast and lunch on Thursday for all vendors

2. What's Not Included

- General sessions (except Wednesday's Keynote and sessions tied to your sponsorship)
- Breakout sessions, executive-level events, and evening entertainment (Wednesday & Thursday)
- Friday conference events. To attend any of these, please register as a conference participant.
Unregistered attendance will result in an invoice at the non-member full conference rate (\$349.00).

3. Prize Giveaway Guidelines

Please do not hold individual raffles at your booth. To participate in the official prize giveaway, turn in your item(s) to InterHab staff before the Trade Show. Be sure to include your company name or business card with the item.

4. Raffle Ticket Collection

InterHab will provide each vendor with a raffle bucket. Attendees will drop their tickets into these buckets. Staff will collect them before the drawing on Thursday.

5. Electrical Access

If you require electricity and haven't requested it, email twalsh@interhab.org. Last-minute requests at check-in will be accommodated as best as possible. A \$75 fee applies.

6. Check-In Reminder

Please check in at the InterHab registration desk upon arrival at the Manhattan Conference Center.

We're excited to have you with us for **POWER UP! 2025**—thank you for being a part of it!