



# JOB ANNOUNCEMENT

## PRESIDENT & CEO

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### ABOUT US

TECH, Inc. is a nonprofit organization dedicated to empowering individuals with intellectual and developmental disabilities (IDD) to live fulfilling and independent lives. Located in Hutchinson, Kansas, our mission is to empower individuals with IDD to lead fulfilling lives, fostering independence, inclusion, and a sense of belonging within the community. TECH, Inc. was established in 1973 in response to the pressing need for specialized care and support for adults with IDD. Recognizing the unique challenges faced by this population, our organization was formed and has been thriving for over 50 years.

### POSITION SUMMARY

We are seeking a visionary and strategic leader dedicated to supporting individuals with intellectual and developmental disabilities (IDD). This role involves overseeing all aspects of TECH's operations, including program development, fundraising, financial management, community relations, advocacy and CDDO functions. The President/CEO ensures that the organization fulfills its mission to enhance the quality of life for individuals with IDD and their families while committing to an environment of growth, development, and support for employees. This position serves as the President to the agency's Board of Directors.

### POSITION QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### Key Competencies:

- Visionary Leadership: Ability to inspire and motivate others towards a common goal.
- Financial Insight: Skilled in managing budgets, financial reporting, and resource allocation.
- Advocacy: Strong understanding of policy issues affecting the IDD community and ability to influence change.
- Fundraising: Proven success in securing funding and building donor relationships.
- Communication: Excellent public speaking, writing, and interpersonal skills.
- Organizational Management: Experience in overseeing complex operations and managing teams.

#### Education and/or Experience:

- Required:
  - Master's degree in Rehabilitation Administration, Education, Social Work or Related Field.
- Preferred:
  - Master's degree in Business Administration.

### APPLICATION PROCESS

TECH invites qualified candidates to submit the following items to Aly Spradling, Vice-President Human Resources, at [aspradling@techinc.org](mailto:aspradling@techinc.org).

1. Cover Letter
2. Curriculum Vitae (CV)/Resume
3. Applicable Licenses, Certifications, Etc.
4. 3 Professional References (Name, Email, Phone Number and Relationship)

### OTHER INFORMATION

The position's full job description can be found at [www.techinc.org/careers](http://www.techinc.org/careers)

### QUESTIONS

Questions can be directed to Aly Spradling, VP: HR at [aspradling@techinc.org](mailto:aspradling@techinc.org)

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