

## Welcome to DSP+!

Welcome, we are thrilled to have you participate as an apprentice in the DSP+ Apprenticeship Program. DSP+ is a registered apprenticeship program via the U.S. Department of Labor, the Kansas Department of Commerce (KansasWorks) and InterHab.

**What is registered apprenticeship?** Registered Apprenticeship is an industry-driven, high-quality career pathway where employers can develop and prepare their future workforce, and individuals can obtain paid work experience, receive progressive wage increases, classroom instruction, and a portable, nationally-recognized credential. Registered Apprenticeships are industry-vetted and approved and validated by the U.S. Department of Labor or a State Apprenticeship Agency.

**How does participating in DSP+ benefit me?** By participating in DSP+, you will receive both on-the-job training and related technical instruction through formal curriculum specifically designed for DSPs. This training is free to you, and will help you advance your career. You will also receive a DoL credential that can be used across the country upon finishing the program.

**What is a DoL Credential?** Apprentices will earn a portable, nationally-recognized credential within their industry from the Department of Labor.

## Next Steps in DSP+

At this point, you have been selected by your organization to participate in DSP+, and you have enrolled in both KansasWorks, the state system; and RAPIDS, the federal system with Matt Fletcher and/or Meghan Shreve at InterHab. Now it's time to take the next steps!

**671 Form:** This form was automatically generated from the federal system, RAPIDS, and sent to you after your enrollment with InterHab staff. Please take a few moments to ensure you sign this form electronically through DocuSign. The form was sent to the email used when registering you, generally, your work email address.

**Workhands:** Workhands (<https://app.workhands.com/sign-in>) is a tool that apprentices use to track their on-the-job hours and related technical instruction courses. Please check your email, as you will receive a link to register for Workhands following your enrollment with InterHab.

**On-The-Job-Training (OTJ):** OTJ training takes place at your organization and will help you develop the skills needed to continue to grow during your career as a DSP. There are seven different sections of training in this section, with differing hour requirements for each one. Your organization will assist you in working toward your OTJ goals.

**Related Technical Instruction (RTI):** RTI training is a formal curriculum chosen by your employer and consists of courses that will help you develop skills and help you advance your knowledge as a DSP. Your organization will help you to enroll in these courses and track your progress.

## Questions?

Thank you so much for participating in the DSP+ Apprenticeship Program. Please do not hesitate to reach out to InterHab if you have questions or need additional assistance.

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